



**Board Meeting Minutes**  
**Remotely, via Gotomeeting 10/13/20**

*Present: Board (Ron Rodjenski, Tim Chamberlin, Peter Wolf, Ted Lyman), Staff (Angelike Contis, Jim Hering, Erin Wagg). Meeting called to order at 6.33pm.*

1. **MINUTES** - Peter makes motion to **approve minutes 7/14/20**. Ted seconds. Passes.
2. **THIRD QUARTER FINANCIALS** – We are within budget, with cash higher than last year. Ron requests MGTV add CD maturity info (month/yr) on future financials. Gregg Stevens is making some very nice animated station IDs for promoting our new channels, which we are paying for with Comcast channel rebranding settlement fund.

Today, following what our colleagues at SAPA (Springfield access channel) did for hybrid meetings, we purchased the remote NDI camera system, device & software (about \$3,000) to test pilot remote camera system at Richmond Town. This is with part of Comcast remote origination site (ROS) fund.

Our Comcast revenue may be higher this year than anticipated. While donations, production and camp income are all almost zero (due to COVID), we are expecting some \$18,000 in funds from State of Vermont, from the federal CARES 2 VAN-wide COVID-related funding.

Our municipal funding “ask” is different this year, as we are not sending out videographers. This is a transitional year, when we are processing more meetings, but all remotely. Did over 100 so far in 2020 for Richmond vs. 80-some for all of 2019.

Two recent capital purchases include Vidiu-Go Teradek device for live streaming and HP computer for Angelike (remote) editing.

3. **RICHMOND TOWN CENTER** – Ted, who saw space today with Jim and Angelike, notes space is much more flexible, due to shape, with much more potential. Peter requests pictures of space. Staff agrees that using the full 1,008 ft<sup>2</sup> space vs. 813 ft<sup>2</sup> proposed by town, was much more optimal. We communicated that and they seem amenable. We need to price moving, possible studio floor work, and outfitting space costs. Before a move, Comcast would need to connect fiber. Peter asks what earliest move in date is. Ron suggests lease agreement for moving in or securing space by January 1<sup>st</sup>, with a two-month notice for current landlord, communicating our plan and learning any requirements she might have. Idea of possibly leaving broadcast server at old location if miss Comcast cutoff date to do work before winter. Hopefully the actual switchover would only be a couple of hours.

***Peter makes a motion to pursue space with Town of Richmond for the 1008 ft2 option and to also get a better idea of availability of when space will be accessible and also Comcast availability for switching over, no sooner than 60 days. Seconded by Ted. Motion passes unanimously.***

## **PRODUCTION NEWS**

- Erin is working on 2-3 **live remote meetings** a week. Jim and Angelike also doing these. Ruth is editing/archiving more public meetings than ever.
- Three former camp teams participated in **Crowdsourced Cinema VT**, with MMCTV gear in two cases. There is a socially-distant drive in screening at Mansfield Barn on Oct. 25<sup>th</sup> for the statewide project. MMCTV paid \$900 to book space, but LCATV and Media Factory will chip in part of this, and there are donation tickets. We will pay \$200 or less in end.
- **For upcoming elections**, MMCTV hosted a pretty successful virtual Richmond Candidates Forum and made 4 candidates' statements.
- **Other Production** includes Richmond Farmers Market concerts, co-sponsoring the virtual Racism in America lecture series, and some Virtually Yours videos.

**HYBRID MEETINGS SETUP** – Pilot setup in Richmond will prepare us for future shift to hybrid or in-person meeting. We aim to have all three towns set up by winter. We can work with Richmond to make their new conference space good for filming.

***Meeting adjourned at 7.35***